

# OUT & ABOUT

## Booking Form



**This program is aimed for ages 11 +**

Children can be signed in from 7:30am and will depart for activities as per times outlined on program guide. Children will return by the times outlined on the program guide and can be signed out any time after this by the time of closing.

**LIMITED PLACES AVAILABLE**

Child 1 _____	Year level _____	<b>OPENING HOURS</b>	<b>7:30am – 6:00pm</b>
Child 2 _____	Year level _____	ALL CHILDREN	
Child 3 _____	Year level _____	Approximate drop off time _____	AM
Child 4 _____	Year level _____	Approximate pick up time _____	PM

Please tick the boxes below corresponding to the days that you wish your child/ren to attend.

Week	Monday	Tuesday	Wednesday	Thursday	Friday
1	<b>April 8<sup>th</sup></b> <input type="checkbox"/> LUNDA PARK	<b>April 9<sup>th</sup></b>	<b>April 10<sup>th</sup></b> <input type="checkbox"/> KRYAL CASTLE	<b>April 11<sup>th</sup></b>	<b>April 12<sup>th</sup></b> <input type="checkbox"/> OTWAY FLY TREE TO ADVENTURE and TRIPLET FALLS
2	<b>April 15<sup>th</sup></b> <input type="checkbox"/> AMAZE N GAMES and BELLARINE MINI GOLF	<b>April 16<sup>th</sup></b>	<b>April 17<sup>th</sup></b> <input type="checkbox"/> GEELONG VIC BEACH and READING CINEMA	<b>April 18<sup>th</sup></b>	<b>April 9<sup>th</sup></b> PUBLIC HOLIDAY NO PROGRAM

**THIS BOOKING FORM MUST BE SUBMITTED BY FRIDAY 29<sup>th</sup> MARCH, 2019**

**Please note that activities may be subject to change**

**DISCLAIMER – VIDEO FOOTAGE**

**Rights to Use Footage/Images**

In participating in this Program, I hereby grant permission to the YMCA, the rights of my child/rens' image, likeness and sound of their voice as recorded on audio or videotape, without payment or any other consideration. I understand that my child/rens' image may be edited, copied, exhibited, or published and waive the right to inspect or approve the finished product wherein my child/rens' likeness appears.

Photographic, audio or video recordings may be used for the following purposes:

- program promotion
- business presentations
- other promotional platforms (eg. overall organisation promotion, expos, community meetings etc.)

I hereby give YMCA Geelong permission to take video footage of my child/ren as listed above for the purposes outlined in the release statement here.  Yes  No

**Important note -Child Care Subsidy will be paid directly to your approved child care provider/s to reduce the fees you pay. ALL FAMILIES MUST REGISTER in order to have benefits applied if not already completed. Families will need to visit their MyGov portal to AUTHORISE Geelong YMCA. Please visit the website, <https://www.education.gov.au/new-child-care-package-transition-families> for further information.**



#### REGISTRATION & BOOKING

- Available on website, [www.geelong.ymca.org.au](http://www.geelong.ymca.org.au) or see Newtown Stadium Customer Service
- Bookings are tentative until full payment has been processed (except where National Disability Insurance Agency funding applies)
- Bookings are subject to availability, places are limited
- When booked out children will be placed on a waiting list.
- Please allow up to 7 working days for your registration/booking to be processed.

#### CONFIRMATION & PAYMENT OF FEES

- **IMPORTANT:** All families to submit a Direct Debit form for payment processing, dates will apply
- Families will receive an invoice statement detailing fees owing and the days accepted once processed
- Fees on initial statement are an ESTIMATE only
- Bookings are tentative until full payment has been processed (except where National Disability Insurance Agency funding applies)
- Invoices issued at the conclusion of each program may indicate a variance in fees based on Child Care Benefit entitlements
- Claims for children funded by the National Disability Insurance Agency (NDIA) will be submitted at the conclusion of each program
- Families requesting a refund of overpaid fees must provide bank details if not already supplied

Is your child funded through NDIA?

Yes

No

Do you give permission for YMCA Geelong to submit the full amount to be paid by NDIA?

Yes

No

If no, please indicate here the approved amount & hours for NDIA payment (Note. You will be required to pay the gap):

\$ \_\_\_\_\_

Please note that the service cannot submit NDIA claims until the conclusion of each program, therefore families should note that the balance will be an outstanding amount until authorised and submitted.

#### CANCELLATIONS

- All cancellations must be in writing
- Cancellations submitted with a minimum 7 days' notice prior to the beginning of the program will receive an account credit/refund
- **If your cancellation occurs after the dates specified a refund will only be issued if a medical certificate is submitted**
- **Families will otherwise see a charge for an absence for the same daily fee. Please see our Cancellation Policy for further details.**

#### DECLARATION

I hereby understand that by submitting a booking request I am committing my child/ren to attend on the days approved as per my account/invoice. This in turn provides management with accurate information of attendance, which enables the appropriate ratio of staff to be employed. I will ensure that I adhere to the cancellation policy should I need to cancel any days initially booked. I acknowledge that failure to give notice as per the cancellation policy or without a medical certificate will not entitle me to a refund of fees paid. I acknowledge that with the exception of Nation Disability Insurance Scheme funding, I am required to make full payment prior to the commencement of the school holiday program and bookings for my child/ren will not be confirmed until payment has been made. I understand that activities may be subject to change.

Print name \_\_\_\_\_

Date \_\_\_\_\_